

ACCESS

OPENING LISTS

When it comes to data entry or data update forms, some users want it all. They not only want forms that are well organized and pleasing to the eye, they practically want the form to operate itself. For instance, although combo boxes are easy to use, some users don't want to have to click on the drop-down arrow to display the data; they want the combo box to drop down automatically when their cursor lands on it.

Access makes it easy to accommodate those users. Start by opening your form in Design view. Right-click on the combo box and choose Build Event. Select the GotFocus event and enter this code:

```
Private Sub cboYourComboBox_GotFocus()  
    Me!cboYourComboBox.DropDown  
End Sub
```

Replace YourComboBox with the name of your combo box object. You don't have to worry about the LostFocus event, because the drop-down list will close when the user makes a selection or clicks on another field.