

# Knowledge Pre-test

## I know about:

Monitor	Yes	No
Keyboard	Yes	No
Mouse	Yes	No
Floppy Disk	Yes	No
CPU	Yes	No

**Skills:** Please circle the number that best matches your skills

**1: Excellent 2: Very Good 3: OK (not job ready) 4: Poor 5: None**

I can start a computer	1	2	3	4	5
I can exit a program	1	2	3	4	5
I can log in and log off a computer	1	2	3	4	5
I can shut down a computer	1	2	3	4	5
Use the mouse	1	2	3	4	5
Open programs on the computer	1	2	3	4	5
Keyboard	1	2	3	4	5
Type a letter	1	2	3	4	5
Save my work	1	2	3	4	5
Find work I've saved	1	2	3	4	5
Make changes in a document	1	2	3	4	5
Use spell checker	1	2	3	4	5
Delete files	1	2	3	4	5
Create a report	1	2	3	4	5
Use e-mail	1	2	3	4	5
Use the internet	1	2	3	4	5
Do internet searches	1	2	3	4	5